

**Dr. M. K. Shah Medical College and Research Centre
and
Smt. S.M.S. Multi-Speciality Hospital**

(Run by Sumandeep Vidyapeeth, Ahmedabad Campus)

Address: Visat-Gandhinagar Highway, Near Tapovan Circle, Chandkheda,
Ahmadabad-382424, M: 7573949408, 7573949409

Advertisement No: 6/2018, Date: 02-06-2018

General Instructions

1. For all the posts the upper age limit may be relaxed in favor of a candidate possessing exceptionally good qualifications or experience or both or a candidate who is already in the service of the Sumandeep Vidyapeeth Deemed to be University or Government of Gujarat or Gujarat Medical Education and Research Society or Panchayat or Local Bodies or the Corporation of the Gujarat state or the Multi Speciality Private / Corporate Hospital, having 100 beds, after enquiring the prescribed education qualification, at the discretion of the Appointing Authority.
2. Experience for all posts are post related work in the service of the Sumandeep Vidyapeeth Deemed to be University or Government of Gujarat or GMERS or Panchayat or Local Bodies or the Corporation of the Gujarat state or the Multi Speciality Private / Corporate Hospitals, having 100 beds, after enquiring the prescribed qualification.
3. For the Nursing Posts a candidate shall be required to get him / her registered with the Gujarat Nursing Council as Registered Nurse or Registered Midwife or equivalent under the Gujarat Nurse, Midwife and Health Visitors Act, 1968, at the time of application.
4. Possess the basic knowledge of computer applications of any institute (at least using M.S. Office / M.S. Word / Excel / Power point / Access etc) for all posts or CCC+ examination for Computer knowledge;
5. Possess adequate knowledge of Gujarati and Hindi and proficiency in English for all posts.

Age, Qualifications, Experience of the Posts

1. Public Relation Officer

Age: Not be more than forty years of age.

Education Qualification & Experience: Possess a Bachelor degree in any faculty and a Diploma in Journalism or a Diploma in Public Relations and have an experience of five years of the work related to public relation on the post of Public Relation Officer in managing at least 300 beds Multi-Speciality hospital.

2. Office / Hospital / Hostel Superintendent

Age: Not be more than thirty five years of age.

Education Qualification & Experience: Possess a Bachelor degree in any subject and have an experience of five years of the work related to administration on the post of Superintendent or Head Clerk and basic skills in office management, good command on English language and are able to handle independent correspondence in English and Gujarati letter drafting and noting. Post Graduate Diploma in Hospital Administration and Experience in Hospital / Medical College may be preferred.

3. Head Clerk

Age: Not be more than thirty five years of age

Education Qualification & Experience: Possess a Bachelor degree in any subject and have an experience of five years of the work related to administration on the post of Head Clerk or Senior Clerk and basic skills in office management, good command on English language and are able to handle independent correspondence in English and Gujarati letter drafting and noting. Experience in Hospital / Medical College may be preferred.

4. Senior Clerk

Age: Not be more than thirty five years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and have an experience of five years of the work related to administration on the post of Senior Clerk or Junior Clerk cum Computer Operator and Basic skills in office management, good command on English language and are able to handle independent correspondence in English and Gujarati letter drafting and noting and Good typing and data entry skills in English and Gujarati.

5. Store-Record Keeper cum Computer Operator

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and have an experience of five years of the work related to administration, store, maintenance of record

of receipt and supply, preparing & planning requirement of day to day use on the post of Store-keeper or Record keeper or Junior Clerk cum Computer Operator and knowledge of maintaining record of store in LIFO / FIFO procedure. Experience in Hospital / Medical College may be preferred.

6. Junior Clerk cum Computer Operator

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and speed of not less than 40 words per minute in English typewriting and / or 25 words per minute in Gujarati typewriting. Experience of working in Administration in Hospital / Medical College may be preferred.

7. Record Clerk

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and speed of not less than 40 words per minute in English typewriting and / or 25 words per minute in Gujarati typewriting. Diploma in Medical Records Technology / Record Science / Record Documentation / Record Assistant or Certificate Course in Hospital Documentation & Record Keeping will be preferred.

8. Coding Clerk

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and speed of not less than 40 words per minute in English typewriting and / or 25 words per minute in Gujarati typewriting. Experience of working in Hospital / Medical College may be preferred.

9. Receptionist cum Computer Operator

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and two years experience working with using printer, scanner, copier, fax, EPBX, telephone, Hospital management software etc. and having a pleasing personality, Soft spoken, fluency in spoken English, Gujarati & Hindi and Good communication skills in English & Gujarati is a must requirement. Experience as a Receptionist / Receptionist cum Clerk / Receptionist cum Computer Operator in a Multi-Specialty Hospital / Medical College may be preferred.

10. Telephone Operator

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor degree in any Subject and have two years experience working on Telephone EPBX system as a telephone operator and Soft spoken and fluency in spoken English, Gujarati & Hindi is a must requirement.

11. Steno-Typist (English) / Steno cum Computer Operator

Age: Not be more than thirty years of age.

Education Qualification & Experience: Have passed Higher Secondary School Certificate Examination conducted by a Secondary and / or Higher Secondary Education Board and speed of not less than 80 words per minute in English Shorthand and 40 words per minute in English typewriting. Experience in Multi-Speciality Hospital / Medical College may be preferred.

12. Steno-Typist (Gujarati) / Steno cum Computer Operator

Age: Not be more than thirty years of age.

Education Qualification & Experience: Have passed Higher Secondary School Certificate Examination conducted by a Secondary and / or Higher Secondary Education Board and speed of not less than 60 words per minute in Gujarati Shorthand and 25 words per minute in Gujarati typewriting. Experience in Multi-Speciality Hospital / Medical College may be preferred.

13. Librarian

Age: Not be more than thirty five years of age

Education Qualification & Experience: Possess a Master degree in Library and Information Science or Master of Library and have an experience of two years of the work related to library or a Bachelor degree in Library and Information Science or Bachelor of Library and have an experience of five years of the work related to library or Diploma in Library and Information Science or Diploma in Library Science or Certificate Course in Library and Information Science and have an experience of seven years of the work related to library and an adequate knowledge of computerization of Library.

14. Deputy Librarian

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in Library and Information Science or Bachelor of Library and have an experience of two years of the work related to library or Diploma in Library and Information Science or Diploma in Library Science or Certificate Course in Library and Information Science and have an experience of five years of the work related to library and an adequate knowledge of computerization of Library.

15. Library Assistant

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in Library and Information Science or Bachelor of Library and have an experience of two years of the work

related to library or Diploma in Library and Information Science or Diploma in Library Science or Certificate Course in Library and Information Science and have an experience of three years of the work related to library and an adequate knowledge of computerization of Library.

16. Cataloguer

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and speed of not less than 40 words per minute in English typewriting and / or 25 words per minute in Gujarati typewriting. Preference may be given to a candidate who has done Diploma in Library and Information Science or Diploma in Library Science or Certificate Course in Library and Information Science and an adequate knowledge of computerization of Library.

17. Documentalist

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and speed of not less than 40 words per minute in English typewriting and / or 25 words per minute in Gujarati typewriting. Preference may be given to a candidate who has done Diploma in Library and Information Science or Diploma in Library Science or Certificate Course in Library and Information Science and an adequate knowledge of computerization of Library.

18. Sanitary Inspector

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor degree in any faculty and Diploma & Certificate Course in Health Sanitary Inspector or Certificate Course in Sanitary Inspector Training or Diploma in Sanitary Inspector or Diploma in Sanitary Assistant and have five year's experience as Sanitary Inspector.

19. Driver / Ambulance Driver / Van Driver / Student Bus Driver

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Higher Secondary School Certificate Examination conducted by a Secondary and / or Higher Secondary Education Board and have an experience of driving for a period of about five years. Possess a valid motor driving license for light motor vehicles and / or heavy motor vehicles, as the case may be, of about three years standing and have passed a practical test in driving and possess adequate knowledge of motor vehicles maintenance, traffic signs and hand signals. A candidate shall have good physique with -

(1) In case of male candidate - height not less than 162 centimeters (158 centimeters in case of candidates belonging to Scheduled Tribes of the Gujarat Origin), and chest measurement

of not less than 84 centimeters when full inflated with a minimum expansion of five centimeters.

(2) In case of female candidate - height not less than 158 centimeters (155 centimeters in case of candidates belonging to Scheduled Tribes of the Gujarat Origin). A candidate shall not be colour blind and must have good vision with or without glasses. Preference may be given to a candidate who in addition, possesses the mechanism knowledge and repairing of motor vehicle.

20. Patient Guide

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Higher Secondary School Certificate Examination and Certificate Course in Nursing Assistant or Course in Patient Care and have experience as a Patient Guide for a period of about two years working with using printer, scanner, copier, fax, EPBX, telephone, hospital management software etc. and having a pleasing personality, Soft spoken, fluency in spoken English, Gujarati & Hindi and Good communication skills in English & Gujarati is a must requirement. Diploma in Critical Care Nursing or Diploma in Patient Care will be preferred.

21. Chief Accounts Officer

Age: Not be more than forty years of age.

Education Qualification & Experience: Possess a degree in Indian Costs and Work Accounts (ICWA) / Inter Chartered Accountant / Master of Business Administration (Finance) / Master of Commerce and have an experience of five years or a degree in Bachelor of Business Administration (Finance) / Bachelor of Commerce and have an experience of eight years of the work related to accounts, audits with knowledge of budgeting, P.F., Income Tax / I.T. Exemption, VAT, Custom & other taxation, bank transaction, L.C. opening, pay roll management, computer accounting software (Tally-ERP-GIS-RCH etc.). Experience in Multi-Speciality Hospital / Medical College may be preferred.

22. Accounts Officer

Age: Not be more than forty years of age.

Education Qualification & Experience: Possess a degree in Indian Costs and Work Accounts (ICWA) / Inter Chartered Accountant / Master of Commerce and have an experience of five years or a degree in Bachelor of Business Administration (Finance) / Bachelor of Commerce and have an experience of seven years of the work related to accounts, audits with knowledge of budgeting, P.F., Income Tax / I.T. Exemption, VAT, Custom & other Taxation, bank transaction, L.C. opening, pay roll management, computer

accounting software (Tally-ERP-GIS-RCH etc.). Experience in Multi-Speciality Hospital / Medical College may be preferred.

23. Purchase Officer / Store Officer / Store in Charge

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Post Graduate / Graduate Degree in any discipline with PG Diploma in Material Management from reputed Institute and have five years experience of all purchase procedures like Tender, E-Tender, procurement of various highly technical and sophisticated medical and other equipments, consumables, and other miscellaneous requirements, inventory & material management, to place order, receive material, stocks, issues, and management in Hospital / Medical College. Knowledge of Imports procedure and Inventory vendor selection is essential.

24. Medical Record Officer

Age: Not be more than forty years of age.

Education Qualification & Experience: Possess a degree in Master of Commerce or Master of Science (Mathematics / Statistics) or Master of Arts (Mathematics / Statistics) and Post Graduate Course in Medical Records Technology or Medical Records Management and have an experience of two years or a Higher Secondary School Certificate Examination and Diploma in Medical Records Technology or Medical Record Science or Medical Record Documentation or Medical Record Assistant and have an experience of five years or a degree in Bachelor of Commerce or Bachelor of Science (Mathematics / Statistics) or Bachelor of Arts (Mathematics / Statistics) and Certificate Course in Hospital Documentation & Record Keeping and have an experience of seven years of the work related to data & case papers analysis, record keeping and to assist in research work at Medical Institution.

25. Accountant

Age: Not be more than thirty five years of age.

Education Qualification & Experience: Possess a degree in Master of Commerce and have an experience of five years or a degree in Bachelor of Business Administration (Finance) / Bachelor of Commerce and have an experience of seven years of the work related to accounts, audits and financial matter with through knowledge of budgeting, P.F., Income Tax / I.T. Exemption, VAT, Custom & other taxation, bank transaction, L.C. opening, pay roll management, computer accounting software (Tally-ERP-GIS-RCH etc.). Good command on English language and are able to handle independent Accounts / Financial matter with correspondence in English and Gujarati letter drafting and noting. Experience in Multi-Speciality Hospital / Medical College may be preferred.

26. Senior Accountant

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a degree in Bachelor of Commerce or a degree in Bachelor of Business Administration (Finance) and have an experience of five years of the work related to accounts and financial matter with through knowledge of budgeting, P.F., Income Tax / I.T. Exemption, VAT, Custom & other taxation, bank transaction, L.C. opening, pay roll management, computer accounting software (Tally-ERP-GIS-RCH etc.). Good command on English language and are able to handle independent Accounts / Financial matter with correspondence in English and Gujarati letter drafting and noting. Experience in Multi-Speciality Hospital / Medical College may be preferred.

27. Store-keeper / Assaistant Store-keeper

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor degree in any Subject and have an experience of five years of the work related to administration / store and purchase procedure on the post of Store-keeper / Assaistant Store-keeper and Basic skills in office management, good command on English language and are able to handle independent correspondence in English and Gujarati letter drafting and noting and Good typing and data entry skills in English and Gujarati. Experience in Hospital / Medical College may be preferred.

28. Junior Accountant

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a degree in Bachelor of Commerce or a degree in Bachelor of Business Administration (Finance) and with through knowledge of accounts, financial matter and taxation, bank transaction work, pay roll management, balance sheet, keeping day to day account, computer accounting software (Tally-ERP-GIS-RCH etc.). Good command on English language and are able to handle independent Accounts / Financial matter with correspondence in English and Gujarati letter drafting and noting. Experience in Multi-Speciality Hospital / Medical College may be preferred.

29. Deputy Nursing Superintendent

Age: Not more than forty years of age.

Education Qualification & Experience: Possess a degree of M.Sc. (Nursing) and have three year's experience as an Assistant Nursing Superintendent / Matron / Public Health Nurse or eight year's experience as an Sister in Charge / Head Nurse or a degree of Post Basic B.Sc. (Nursing) / Basic B.Sc. (Nursing) and have five year's experience as a Assistant Nursing Superintendent / Matron / Public Health Nurse or twelve year's experience as an Sister in

Charge / Head Nurse. Post Graduate Diploma In Nursing Administration or Hospital Administration / Management may be preferred.

30. Assistant Nursing Superintendent / Matron

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a degree of M.Sc. (Nursing) and have five year's experience as a Sister in Charge / Head Nurse or a degree of Post Basic B.Sc. (Nursing) / Basic B.Sc. (Nursing) and have seven year's experience as a Sister in Charge / Head Nurse or a Diploma in General Nursing and Midwifery and have Nine year's experience as a Sister in Charge / Head Nurse. Post Graduate Diploma In Nursing Administration or Hospital Administration / Management may be preferred.

31. Public Health Nurse

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a degree of M.Sc. (Nursing) and have five year's experience as a Sister in Charge / Head Nurse or a degree of Post Basic B.Sc. (Nursing) / Basic B.Sc. (Nursing) and have seven year's experience as a Sister in Charge / Head Nurse or a Diploma in General Nursing and Midwifery and have Nine year's experience as a Sister in Charge / Head Nurse. Certificate Course in Village Health Nursing may be preferred.

32. Sister in Charge / Head Nurse

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a degree of M.Sc. (Nursing) and have three year's experience as a Staff Nurse or a degree of Post Basic B.Sc. (Nursing) / Basic B.Sc. (Nursing) and have five year's experience as a Staff Nurse or a Diploma in General Nursing and Midwifery and have Seven year's experience as a Staff Nurse.

33. Staff Nurse

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a B.Sc. (Nursing) or a Diploma in General Nursing and Midwifery. Experience in Hospital / Medical College may be preferred.

34. Assistant Staff Nurse

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Diploma in Auxilliary Nurse Midwives. Experience in Hospital / Medical College may be preferred.

35. Junior Pharmacist

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor Degree in Pharmacy or a Diploma in Pharmacy and have two year's experience as a Junior Pharmacist.

36. Clinical Psychologist

Age: Not more than forty years of age.

Education Qualification & Experience: Possess a Post Graduate Diploma in Clinical Psychology or Psychology Medicine and have five year's experience as a Clinical Psychology or a certificate Course in Clinical Psychology and have seven year's experience as a Clinical Psychology.

37. Physiotherapist

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a Master Degree in Physiotherapist and have five year's experience as a Physiotherapist or a Bachelor Degree in Physiotherapist and have seven year's experience as a Physiotherapist.

38. Prosthetic & Orthotic Technician

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a Master Degree in Prosthetic & Orthotic and have two year's experience or a Bachelor Degree in Prosthetic & Orthotic and have five year's experience as a Prosthetic & Orthotic Technician.

39. Speech Therapist

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a Bachelor Degree in Audiology and Speech Rehabilitation or Audiology and Speech Language Pathology and have two years experience as a Speech Therapist.

40. Occupational Therapist

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Master Degree in Occupation Therapy and have two years experience or a Bachelor Degree in Occupational Therapy and have five years experience as an Occupational Therapist.

41. Dietician

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a Master of Science in Food Science and Technology or Food Science and Nutrition or Food and Nutrition or Home Science (Food and Nutrition) or Dietetics and Food Service Management or Food Service Management and Dietetics and have two year experience as a Dietician or a Post Graduate Diploma in Dietetics and have three year experience as a Dietician or a Bachelor of Science in Home Science

(Food and Nutrition) or Food Sciences and have five years experience as a Dietician or Diploma in Nutrition & Food Services or Dietician or Dietetics and have seven years experience as a Dietician.

42. Child Psychologist

Age: Not more than thirty five years of age.

Education Qualification & Experience: Possess a Master / Bachelor of Arts (Psychology) with Post Graduate Diploma in Child Psychology and Family Relations and have two years experience as a Child Psychologist.

43. Laboratory Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and Master Degree in Medical/Clinical Laboratory Technology/Technician or a Bachelor of Science and Post Graduate Diploma in Medical Laboratory Technology and have two year's experience as a Laboratory Technician or Higher Secondary School Certificate Examination (Science Stream) and a Bachelor Degree in Medical/Clinical Laboratory Technology/Technician and have three year's experience as a Laboratory Technician or Higher Secondary School Certificate Examination (Science Stream) and Diploma in Medical Laboratory Technology/Technician and have five year's experience as a Laboratory Technician.

44. ECHO Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and Certificate Course in ECG-Echo-TMT Technician or Echo Cardiography Technician with two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Diploma in Echo Cardiography with five year's experience or Higher Secondary School Certificate Examination (Science Stream) and Certificate Course of Echo Cardiogram Assistant with seven year's experience as Echo Technician. Speed of not less than 40 words per minute in English typewriting. Basic knowledge of computer application and English.

45. TMT Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and Certificate Course in ECG-Echo-TMT Technician with two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Certificate Course in ECG, TMT, Holter Assistant with five year's experience as TMT technician. Speed of not less than 40 words per minute in English typewriting. Basic knowledge of computer application and English.

46. Audiometric Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor Degree in Audiology and Speech Rehabilitation or Audiology and Speech Language Pathology and have two years experience as Audiometric Technician or a Bachelor Degree in Science with Diploma in Audiology (Audiometric Technician) course or certificate Course in Audiologist (Audiometric Technician) from recognized Institute / Medical College.

47. Radiographic Technician / X-Ray Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and PG Diploma in Radiography & Imaging Technology and have two year's experience or Bachelor of Science in Radiography or Medical Radiological Technology or Medical X-Ray Technology or Medical Radio Diagnosis and have three year's experience or Higher Secondary School Certificate Examination (Science Stream) and Diploma in Radiography Technology or Radiological Assistant / Radiographic Assistant or Radiology Imaging Technology or X-ray Technology or Medical Radio Diagnosis and have five year's experience or Higher Secondary School Certificate Examination (Science Stream) and Certificate Course in X-Ray Technician / Assistant or Radiography or Radio Imaging Assistant and have seven year's experience Radiographic Technician / X-Ray Technician.

48. E.C.G. Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and Post Graduate Diploma in ECG Technology or Certificate Course in ECG-Echo-TMT Technician with two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Diploma in ECG Technician with five year's experience or Higher Secondary School Certificate Examination (Science Stream) and ECG Technology / Technician or ECG, TMT, Holter Assistant with seven year's experience as ECG Technician. Speed of not less than 40 words per minute in English typewriting. Basic knowledge of computer application and English.

49. Audiovisual Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Degree in Sound Engineering or Diploma in Sound Engineering or Electronics and Electrical Engineering or Audio Engineering from a recognized University / Institution or Information Technology and Electronics

System Maintenance Course from I.T.I. or a Certificate Course in Creative Media Arts - Digital Sound or Certificate Course in Cinematography.

50. Dental Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science and Post Graduate Diploma in Dental Technician or Higher Secondary School Certificate Examination (Science Stream) and Diploma in Dental Technology / Mechanic / Technician / Assistant or Dental Hygienic Technology and have a two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Certificate Course in Dental Mechanic / Technician and have a two year's experience as a Dental Technician.

51. Dialysis Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science (Chemistry / Physics / Botany / Zoology) / B.Sc. Nursing / GNM and M.Sc. in Renal Dialysis Technology or PG Diploma in Renal Dialysis Technology or Higher Secondary School Certificate Examination (Science Stream) and B.Sc. in Renal Dialysis Technology or Advance Diploma in Renal Dialysis Technology and have a two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Diploma in Renal (Kidney) Dialysis Technology / Technician or Certified Course in Dialysis Technician and have a five year's experience as a Dialysis Technician.

52. CSSD Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Higher Secondary School Certificate Examination (Science Stream) and Diploma in Central Sterile Services Department (CSSD) Technician or Certificate Course in Central Sterile Supply Department (CSSD) Technician and have two year's experience as a CSSD Technician. Speed of not less than 40 words per minute in English typewriting. Basic knowledge of computer application and English.

53. Refractionist / Contact Lance Technician

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Higher Secondary School Certificate Examination (Science Stream) and B.Sc. in Ophthalmic Technology or Advanced Diploma in Optometry & Ophthalmic Techniques or Diploma in Ophthalmic Technician / Eye Refractionist / Optometry Technician / Optometry / Clinical Optometry / Ophthalmic Assistant and have two year's experience or Higher Secondary School Certificate Examination (Science Stream) and Certificate Course in Optician & Refractionist /

Ophthalmology Technician / Eye Technician / Vision Care Technician / Optometry / Ophthalmic Assistant and have five year's experience of Refractionist.

54. Linen Keeper

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor degree in any faculty and have two year's experience as a linen keeper or a Higher Secondary School Certificate Examination and Tailoring and Cutting Course or Teaching Training Course in Needle Craft of Technical Examination Board of Gujarat State and have three Year's eExperience of tailoring, Cutting and Laundry Work & readymade garments will be preferred.

55. Operation Theatre Assistant

Age: Not be more than thirty years of age

Education Qualification & Experience: Possess a Bachelor of Science and B. Sc. in Operation Theatre Technology or Diploma in Operation Theatre techniques / Technology / Technician / Assistant or B.Sc. in Operation Theatre Anaesthesia Technology or Diploma in Anaesthesia Technology / Anaesthesia Assistant will be preferred or a Higher Secondary School Certificate Examination with Physics and Chemistry and have worked in Operation Theatre, Blood Bank, Central Supply Services in hospital for not less than three years.

56. Artist / Modelers

Age: Not more than thirty years of age.

Education Qualification & Experience: Possess Degree / Diploma in fine Arts: Commercial Arts / Applied Arts / Graphic Arts / Graphics Designing / Animation from a recognized University/ Institution or a Higher Secondary School Certificate Examination (Science Stream) with Intermediate Drawing Examination from State Examination Board or Diploma in Computer Graphics or Diploma in Painting , Sculpture, Applied Arts from State / National Board.

57. Photographer

Age: Not more than thirty years of age.

Education Qualification & Experience: Degree / Diploma in fine Arts: Commercial Arts / Applied Arts / Graphics Designing / Animation / Graduate in Visual Communication & Multimedia from a recognized University / Institution or Possess a Higher Secondary School Certificate Examination (science stream) with certificate Course in Digital Photographer or Multimedia Technology and D.T.P. from I.T.I or Institution equivalent thereto recognized by the Government and an experience of two years in photography in any photographic studio, news paper organization or Government office and have good knowledge of Computer

Application M.S. Office, Computer Graphics, Adobe Photoshop, Corel draw, PageMaker & Multimedia, darkroom, Micro photography, digital photography, etc.

58. Psychiatric Social Worker

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Master of Social Work (Medical & Psychiatric) or a Bachelor of Arts (Psychology) and a Bachelor of Social Work and have two year's experience as a Psychiatric Social Worker.

59. Medical Social Worker

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Master of Social Work and have two year's experience or a Bachelor of Social Work and have five year's experience and Diploma in Medical Social Worker or Diploma in Social Worker and have seven year's experience as a Medical Social Worker.

60. Health Educator

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Arts (Sociology) and Diploma in Public Health or Diploma in Community Health and have five year's experience as Health Educator.

61. Health Inspector / Health Assistant (Male)

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor of Science (Allied Health Services) or Bachelor of Arts (Sociology) and Diploma in Health Care Assistant or Certificate Course in Health Works and have five year's experience as Health Inspector.

62. Bio-Medical Engineer

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor's degree of Engineering in Bio-Medical and Instrumentation or Bio-Medical Engineering and have two years experience in maintaining of Bio-Medical equipments in Multi-Specialty Hospital.

63. Civil Engineer

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor's degree of Engineering in Civil Engineering and have five year's experience or Diploma in Civil Engineering and have seven year's experience of civil work. Good knowledge of AutoCAD, HVAC system and exposure to electrical installation will be added advantage. Knowledge of construction work and general maintenance will be preferred.

64. Electrical Engineer

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Bachelor's degree of Engineering in Electrical Engineering and have five year's experience or Diploma in Electrical Engineering and have seven year's experience of electrical work. Knowledge of latest HVAC system, Control Panels, Electrical Installations, Generator etc. Person with experience in similar type of organization will be given preference. Experience as third party consultant will be preferred.

65. Electrician

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Secondary / Higher Secondary School Certificate Examination with Diploma in Electrical Engineering or Certificate Course in Electrician or Certificate course in Electrical Install-wiring and Joining from I.T.I. or Technical Examination Board or Institution equivalent thereto recognized by the Government.

66. Air-condition / Refrigeration Engineer

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Degree / Diploma in Mechanical Engineering with certificate Course in Refrigeration and Air-condition Mechanic from I.T.I or Chilling from recognized Institution equivalent thereto or Degree / Diploma in HVAC or Air-Conditioning and Refrigeration technology from recognized Institute / university and have two year's experience in Planning/ Designing/ Installation/ Commissioning / Maintenance/ Servicing of latest HVAC system. A. C. Plants, chiller plant, window and Split A.C. etc.

67. Fire & Safety Officer:

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a B.Tec. in fire & safety Engineering or B.Sc. in Fire & Safety and have two year's experience in Safety or Security in any healthcare industry as Fire a safety officer or Relevant Posts. Basic Knowledge of Computers, English and experience in Multi-speciality Hospital / Medical College may be preferred. The candidate who are acquainted with liaison with Government department, facility round according to accreditation, fire extinguisher and safety equipment will be preferred.

68. Laundry Supervisor

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Diploma in Electrical / Mechanical / Mechatronics Engineering and have two year's experience as Laundry Supervisor.

69. Medical Gas Technician

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Secondary School Certificate Examination with certificate Course in Fitter or Mechanic Maintenance (Chemical Plant) from I.T.I. or Institution equivalent thereto recognized by the Government.

70. Generator Operator

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess a Diploma / I.T.I. in Electrical / Mechanical / Electronics / Diesel Mechanic Course / ITI with Generator Operating and Panel Work and have two year's of experience as a Generator Operator. Knowledge of installment, repairs and preventive maintenance on uninterrupted power supply systems, generators, and air compressors to maintain system operation and reliability to ensure uninterrupted power, Maintenance of gas and diesel power generating plants and related electrical equipment. Experienced in handling and servicing of D.G. sets of 500 KVA capacity and similar work experience in reputed Multi Specialty Hospital / Institution / Industries is preferred.

71. Grade-4 Posts:

Age: Not be more than thirty years of age.

Education Qualification & Experience: Possess academic qualifications and experience as specified respectively against each post mentioned below.

No	Designation	Academic Qualification	Experience
1	Liftman / Daftary / Packer (Laundry) / Dark Room Assistant / Ward Boy / Stretcher Bearer / Attendant / Laboratory Attendant / Animal Attendant	H. S. C. Pass	Should be able to read English sign boards and title on files.
2	Dissection Hall Attendant	S. S. C. Pass	Experience of Anatomy Department related work.
3	Sweeper	S. S. C. Pass / Fail	Experience of Hospital related work may be preferred.